

DOCUMENTS CROSS-REFERENCED
ATTACHED:

ER 85-2301

ER 85-2301/1-2

DDA 85-2737

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85-2737

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Luncheon Briefings for The Brookings Institution--1985-1986

FROM: Deputy Director for
Administration
7D24 Hqs.

EXTENSION

NO.

OTE 85-4017

DATE

7 AUG
1985TO: (Officer designation, room number, and
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)1. Executive Director
7D55 Hqs.

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anything

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L-306

DD/A Registry
85-2737

OTE 85-4017

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Comptroller
General Counsel
Inspector General
Director, Office of Legislative Liaison
Director, Public Affairs Office

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Luncheon Briefings for The Brookings Institution
Public Policy Conferences for Corporate Executives
on Understanding Federal Government Operations,
1985-1986

1. Once again, The Brookings Institution has invited the Agency to participate in its Public Policy Conferences for Corporate Executives on Understanding Federal Government Operations. The six-day conferences for senior-level corporate executives are designed to provide an intensive overview of Washington policymaking. This memorandum requests that you and your Deputy serve as host at one or two of the 12 luncheon/briefings in 1985-1986 and that you identify middle-to-senior level representatives of your individual offices to participate as table hosts and discussants in the briefings. Dates for the 1985-1986 programs are attached.

2. The format will continue as in the past: Luncheon in the Executive Dining Room at 1200 hours followed by a briefing in the DCI Conference Room at 1300 hours concluding at 1400 hours. As host, you will conduct a 10 to 15 minute overview of the Agency and the Intelligence Community followed by a question and answer period in which the Agency discussants, selected for their Geographic and/or functional expertise, will participate by answering questions from the assembled group. Cost of the luncheons is borne by The Brookings Institution.

DCI
EXEC.

2-306

SUBJECT: Luncheon Briefings for The Brookings Institution Public Policy Conferences for Corporate Executives on Under-standing Federal Government Operations, 1985-1986

3. Please forward a list of discussants with titles, geographic or functional areas of expertise, office mailing addresses, and telephone extensions to [] Dean of Conferences, Office of Training and Education, Room 1036 Chamber of Commerce Building. She can be reached on extension [] should you have further questions.

Signed: James H. McDonald

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Harry E. Fitzwater

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Attachment

OTE/CSI, [] (30Jul85)

Distribution:

Orig - Addressees, w/att
2 - DDA w/att

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The dates for the 1985 - 1986 Brookings Luncheon Briefings are as follows:

11 October 1985
08 November 1985
22 November 1985
13 December 1985
07 February 1986
07 March 1986
21 March 1986
11 April 1986
02 May 1986
23 May 1986
13 June 1986
27 June 1986

The Brookings Institution



1775 MASSACHUSETTS AVENUE N.W. / WASHINGTON D.C. 20036 / CABLES: BROOKINST / TELEPHONE: (202) 797-6000

Center for Public Policy Education

Executive Registry

05- 2301/2

July 11, 1985

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Office of Training and
Education
Central Intelligence Agency
Washington, D.C. 20515

Dear

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As promised, here is our 1985-1986 program brochure

If you or your staff would like to discuss any of our
seminars, or could use additional copies of the
brochure, please let me know.

I look forward to seeing you soon.

Cordially,

Nanette Marie Blandin
Senior Staff Member
(202) 797-6279

Enclosure

*P.S. Next time you come to
Brookings, I'd like you to
meet our Director, Lee
Fitzschler. I'll call you
in August about setting
up a luncheon date. Hope
all is well.*

DCI
EXEC
REG

L-306

THE BROOKINGS INSTITUTION
WASHINGTON, D.C.

CENTER
FOR
PUBLIC POLICY
EDUCATION

*Public Policy Conferences for
Government Executives
1985-86 Series*

Central Intelligence Agency



Washington, D.C. 20505

Executive Registry
85- 2301/1

24 JUN 1985

Mr. Bruce K. MacLaury
President
The Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Dear Mr. MacLaury:

Thank you for your letter of 7 June 1985 inviting the Central Intelligence Agency to nominate senior officials to participate in The Brookings Institution's educational programs during 1985/86.

The Agency's Training Selection Board will meet in August to make selections. Our nominations will be forwarded to A. Lee Fritschler, Director, Center for Public Policy Education.

Sincerely,



Director
of
Training and Education

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Distribution:

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- 3 - ES-TSB

ES-TSB (20 June 85)

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EXECUTIVE SECRETARIAT

ROUTING SLIP

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10	GC				
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Remarks

For Direct response, pls

Executive Secretary

14 June 85

Date

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The Brookings Institution



1775 MASSACHUSETTS AVENUE N.W. / WASHINGTON D.C. 20036 / CABLES: BROOKINST / TELEPHONE: (202) 797-6000

Executive Registry
85- 2301

June 7, 1985

The Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Casey:

I am writing to invite you to nominate senior officials in your agency to participate in the educational programs of the Brookings Institution during 1985-86. A brochure describing these programs is enclosed. The programs are based on Brookings' experience in leadership education developed in the past twenty-five years. They are designed specifically to meet the educational needs of members of the Senior Executive Service and of individuals holding positions of similar rank.

Our brochure provides information about specific programs, including dates, locations, and fees. Nominations can be made throughout the program year.

I look forward to the participation of your senior executives in these programs.

Sincerely yours,

B. K. MacLaury
President

Enclosure



L-306